

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, April 8, 2008

EXECUTIVE SESSION

Motion by Negstad, seconded by Falken to enter into executive session at 8:02a.m. Roll Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye." Motion Carried. Chairperson Santema declared the executive session over at 8:32a.m. Reason - Personnel.

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 8, 2008, with the following members present: Dennis Falken, Mary Negstad, and Deanna Santema. Don Larson was absent, Emil Klavetter was absent for personal reasons.

CALL TO ORDER

Chairperson Santema called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the April 8, 2008 Commission Meeting, and the minutes from the April 1, 2008 Commission Meeting.

Welfare Matters: Case #08-002HSC for Admin Fee was Approved; Case #08-025 for Avera McKennan was Denied; Case #08-033 for Sioux Valley Energy was Approved; Case #08-034 for Brookings Utilities was Approved; Case #08-035 for Brookings Utilities was Approved; Case #08-036 for Brookings Utilities was Approved.

Motion by Falken, seconded by Negstad to authorize Chairperson Santema to sign an admission service fee for Case# 08-002HSC in the amount of \$400.00. Roll Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye." Motion Carried.

Travel/Education: Laurie Tangen to attend the following: South District FCS Planning Session in Sioux Falls, SD on April 3, 2008, FEU meeting in Madison, SD on April 14, 2008, Babysitting Clinic in DeSmet, SD on April 19, 2008, University Week for Women in Madison, SD on April 23, 2008; Krista Spence to attend the Spring Workshop in Pierre, SD from May 6-8, 2008; Gary Egeberg, Larry Barnett, Merlyn Jensen, Eric Hanson, Allan Falken, Craig Chapman, and Drew Ekeland to attend the 2008 Spring Mosquito Workshops in Sioux Falls, SD on April 24, 2008 & the Federal Surplus Sale in Huron, SD on April 9 or 10, 2008; Joyce Dragseth to attend the North Central Region Association of Assessing Officers Annual Conference in Green Bay, WI from June 14-18, 2008.

ROUTINE BUSINESS

Motion by Negstad, seconded by Falken to approve the following claims. Roll Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye." Motion Carried.

A&B BUSINESS, MAINTENANCE & REPAIRS \$103.36; ALLTEL, UTILITIES \$143.76; AFLAC-FLEX ONE, PERSONAL SERVICES \$90.00; ASCHEMAN, JUSTIN, TRAVEL & CONFERENCE \$58.50; ASPHALT CONFERENCE, TRAVEL & CONFERENCE \$115.00; AVERA BROOKINGS MEDICAL, MEDICAL SERVICE/LIENABLE \$435.77; BECKMAN, EUGENE & SONS, SUPPLIES & MATERIALS \$86.77; BREVIK LAW OFFICE, CRT APPORT. ATT'Y/M.I. \$168.31; BRKGS., CITY OF, TRAVEL & CONFERENCE \$387.71; BRKGS. CITY UTILITIES, DATABASE SERVICE-BMU \$3828.24; BRKGS CO TREASURER, SUPPLIES & MATERIALS \$4.00; BROOKINGS COUNTY ZONING, SUPPLIES & MATERIALS \$43.59; BRUGGER, SUSAN, ADULT DEFENSE \$168.99; BURGHARDT AMATEUR CENTER, OTHERS-SHORT \$3000.00; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$25.28; CENTURY BUSINESS PRODUCT, SUPPLIES & MATERIALS \$76.47; CIVIL AIR PATROL MAGAZINE, PUBLISHING \$145.00; CUSTOM MICRO, SUPPLIES & MATERIALS \$2090.00; DEN-WIL INC, RENTAL/COMM. HEALTH \$1670.00; DEPT. OF TRANSPORTATION, PROFESSIONAL SERVICES \$5388.14; DIETRICH, DONNA K., PROFESSIONAL SERV. & FEES \$134.41; EAST DAKOTA WATER DEVE., AMOUNT HELD FOR WATER CON \$1947.67; EGEBERG, GARY, TRAVEL & CONFERENCE \$78.28; EIDSNESS FUNERAL HOME, FUNERALS \$2300.00; FITE, ROBERT G, ADULT DEFENSE \$442.40; GROSS, LINDA, SUPPLIES & MATERIALS \$2.65; HAROLD'S PRINTING, SUPPLIES & MATERIALS \$748.35; HARTSEL, PATRICIA J., TRANSCRIPTS (NON) \$36.80; INLAND TRUCK PARTS & SERV, SUPPLIES & MATERIALS \$2350.00; INTERSTATE TELECOM. COOP, DATABASE SERVICE-ITC \$713.45; KENNEDY, ROKAHR, PIER, KNOFF, CRT APPORT. ATT'Y/M.I. \$144.00; KLAVETTER, EMIL, TRAVEL & CONFERENCE \$42.92; KOOISTRA, NELVA, PROFESSIONAL SERV. & FEES \$15.00; KUSTOM SIGNALS, INC., SUPPLIES & MATERIALS \$2821.00; LCM PATHOLOGISTS PC, PROFESSIONAL SERV. & FEES \$1700.00; LAMB MOTOR CO, MACHINERY & EQUIPMENT \$19638.00; MCKEEVER'S VENDING, SUPPLIES & MATERIALS \$361.76; M&T FIRE & SAFETY INC., SUPPLIES & MATERIALS \$84.50; MAS MEDIA, DATA PROCESSING/SOFTWARE \$240.00; MASTERCARD, TRAVEL & CONFERENCE \$343.00; MEYERS TRACTOR SALVAGE, SUPPLIES & MATERIALS \$225.00; MIELKE, DANIEL J, JUVENILE GRANT \$3037.22; MOBILE ELECTRONIC SERVICE, REPAIRS AND MAINTENANCE \$10000.00; NADA ANALYTICAL SERVICES, SUPPLIES & MATERIALS \$70.00; NAT'L 4-H COUNCIL, 4-H EVENTS & LIT. \$46.25; NELSON, NANCY J., ADULT DEFENSE \$280.00; OFFICE DEPOT, SUPPLIES & MATERIALS \$124.59; OFFICE SYSTEMS INC, SUPPLIES & MATERIALS \$394.64; OHLIN SALES INC, SUPPLIES & MATERIALS \$98.44; PAPA JOHNS, JUVENILE GRANT \$100.66; PITNEY-BOWES INC., POSTAGE MACHINE \$133.97; PRAIRIE GRAPHICS, SUPPLIES & MATERIALS \$28.00; PRO ACTION UNIFORMS, OTHERS/GRANT \$2850.00; RFD, PUBLISHING \$1938.42; RAMKOTA INN, DIRECTOR/TRAVEL \$87.99; REHFUSS, CATHY, PROFESSIONAL SERV. & FEES \$15.00; RELIANCE TELEPHONE, INMATE/TELEPHONE \$1000.00; RESERVE ACCOUNT, POSTAGE MACHINE \$10000.00; REVENUE, S.D. DEP'T., REIMB. TO STATE \$244855.56; RUDE'S FUNERAL HOME INC, FUNERALS \$2300.00; SDAAO, TRAVEL & CONFERENCE \$500.00; SDACO, TRAVEL & CONFERENCE \$525.00; SDSU WORKSTUDY ACC'T., WORK STUDY \$196.00; SIOUX FALLS TWO WAY RADIO, REPAIRS AND MAINTENANCE \$80.00; SIOUX VALLEY ENERGY, UTILITIES \$208.00; SIOUX VALLEY ENERGY, UTILITIES \$44.00; SIOUX VALLEY WIRELESS, TELEPHONE \$32.95; SIOUX VALLEY CLEANERS INC, REPAIRS AND MAINTENANCE \$1075.00; SMITH SUPPLIES, SUPPLIES & MATERIALS \$289.50; SPRINT, SUPPLIES & MATERIALS \$449.98; SPRINT, TELEPHONE \$30.31; STATE OF SOUTH DAKOTA, REPAIR & MAINTENANCE \$47.00; STEE, ROSE MARIE, POSTAGE REIMBURSEMENT FRO \$203.03; SWIFTTEL CENTER, MULTI-PLEX UPKEEP \$2500.00; TANGEN, LAURIE, TRAVEL & CONFERENCE \$61.05; TOWN & COUNTRY SHOPPER, PUBLISHING \$126.00; VANDENBERG LAW FIRM, ADULT DEFENSE \$1100.00; VANDERWAL, STEPHANIE, TRAVEL & CONFERENCE \$58.50; VERMEULEN, ELLY, JUVENILE GRANT \$1777.16; VOLUNTEERS OF AMERICA, \$1000.00; WAGNER REAL ESTATE,

INSPECTION FEES \$800.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$262.16; ASSN SD CNTY WEED & PEST, SUPPLIES & MATERIALS \$100.00; WHITE FIRE DEPARTMENT, OTHERS-SHORT \$5000.00.

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Be it noted, the Highway transfers for the month of March 2008 were presented, \$4,473.91 was transferred for the expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted, the Auditor's Account with the Treasurer for March 2008 is as follows:

March 2008	
Total amounts of deposits in banks.....	\$11,070,462.03
Total amount of actual cash: Currency.....	10,347.00
Coins.....	79.88
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days...	165,495.50
Itemized list of all items, checks, and drafts in Treasurer's possession over 3 days ...	4.00
Insufficient checks.....	93.45
TOTAL.....	11,246,481.86

Election Supervisor, Stacy Steffensen updated the board on the River Ridge Road District election and formation.

Motion by Falken, seconded by Negstad to approve for recording purposes and authorize Chairperson Santema to sign Resolution #08-20; a Resolution for the plat of Amigo Acres Addition in the West Half of the Northwest Quarter of Section 17-T112N-R47W of the 5th P.M., Brookings County, South Dakota. Roll Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye." Motion Carried.

REGULAR BUSINESS

Motion by Falken, seconded by Negstad, to approve and authorize Chairperson Santema to sign Abatement Request #08-09: A request made by Gulbranson Development Company Inc, in the amount of \$2,000.00. Roll Call Vote: Falken "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Motion by Negstad, seconded by Falken to approve and authorize Chairperson Santema to sign the State and Local Agreement Quarterly Activity Report for 2nd Quarter for FY 2008. Emergency Management Director, Todd Struwe presented the information in the State and Local Agreement (SLA). Roll Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye." Motion Carried.

Motion by Falken, seconded by Negstad to approve the funding request for the 4th of July Uncle Sam Jam in the amount of \$1,200.00. Roll Call Vote: Falken "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Motion by Falken, seconded by Negstad to appoint Larry Jensen as the Brookings County Highway Superintendent. Roll Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye." Motion Carried.

Motion by Falken, seconded by Negstad to authorize Chairperson Santema to sign a Declaration of National Public Safety Telecommunicator's Week , April 13-19, 2008. Roll Call Vote: Falken "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

As scheduled, at 9:00am a First Reading was held on Ordinance #08-06: An Ordinance Combining the Offices of County Auditor and County Treasurer. The Second Reading and Action to be held on April 15, 2008.

SPACE NEEDS DISCUSSION

Be it noted, the board discussed the county's space needs, building options and agreed by consensus to request TSP Architects to attend the next regular County Commission meeting to discuss options.

REGULAR BUSINESS

Deputy Director of Commission/Human Resources, Kristin Trana met with the board to discuss personnel matters, and correspondence received.

Be it noted, the board approved the following Personnel Action Notices: Routine Step Increase: Randy Jensen from \$17.44 to \$17.75. Resignation: Anne Hovey.

Motion by Negstad, seconded by Falken to approve the Request to Fill Vacancy for the 2nd Deputy Treasurer position. Roll Call Vote: Negstad "Aye," Falken "Aye," Santema "Aye." Motion Carried.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Falken reported on the Rural Water Annual meeting, and the Space Needs Work Session.

Commissioner Negstad reported on the Space Needs Work Session and the Women in Leadership and Learning Luncheon.

Commissioner Santema reported on the SDSU Strategic Planning meeting, the Space Needs Work Session and the Women in Leadership and Learning Luncheon.

ADJOURNMENT

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, April 15, 2008.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Krista Spence
Deputy Auditor
Brookings County Auditor's Office